

MEYDENBAUER
CENTER

April 6, 1993

Mr. Alan Upshal
National Gymanfa Ganu Association
2000 NE 163rd
Bothell, WA 98011

Dear Alan:

Construction continues to move along smoothly as we prepare for our September 13th opening. In preparation of our meeting I thought I would provide a recap of our previous correspondence so that we can determine the appropriate spaces and equipment you will want to include in the contract.

The attached Permit Application will need to be completed and returned to me at your earliest convenience. Once we have determined the space and equipment you will be using for the event, I will issue a contract immediately.

o **Facility Rental Rates**

Rental will be \$1,620 per day for use of one-half of the exhibit hall (18,000 square feet). Move-in and move-out days will be provided complimentary equal to the number of paid event days. All additional meeting space, registration space, and food and beverage space would be provided complimentary.

Theater rental will be \$700.00 for a full-day, \$400.00 for a half day.

o **Main Lobby Area**

The Center will provide complimentary:

- (4) Draped Tables
- Chairs
- Power (on existing outlets)

o **Exhibit Hall**

The Center will provide complimentary:

- Choral Shell
- Risers
- Carpeting
- Chairs
- Banner Hanging

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The Events
Center in
Bellevue
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