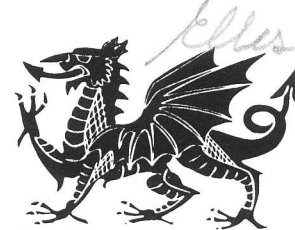


The Welsh National Gymanfa Ganu Association, Inc.

(Founded 1929)



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26 October 2001

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Dear Mr. Morris:

As you know, the Board of Trustees of the Welsh National Gymanfa Ganu Association have approved that Richmond, B.C. will be the site of the the North American Festival of Wales on Labour Day week end in 2003.

The Welsh National Gymanfa Ganu Association is an international organization for the purpose of preserving and enhancing Welsh culture within North America. Each year, the Welsh come together at different North American venues (examples are 2001 San Jose, California; 2002 Harrisburg, Pennsylvania; 2003 Richmond, B.C.; 2004 Niagara Falls, New York) to celebrate Welsh heritage and culture. Richmond 2003 will be the 74th annual gathering of the Welsh people of North America. We expect that attendance will be in excess of one thousand participants.

The organizing committee of Richmond 2003, has secured the hotel site of the Richmond Inn, the Hilton and the Marriott. Most of the events of the week end will take place at this location. However, there are two events which are too large for the hotel site. The first is a concert on Saturday evening, August 29, 2003. Typically, the concert features at least one male voice choir from Wales. In addition, we have already received confirmation from an outstanding children's choir from Newcastle Emlyn, Cardiganshire that they will participate in the Festival. The concert is always a very popular event not just with delegates but with the public. Therefore, we are looking for a site that will hold approximately 1200 people. The second event is the Gymanfa Ganu which is a hymn singing event with four part community singing. Again, this activity must accommodate about 1200 people. The Gymanfa Ganu will take place on Sunday afternoon and evening, August, 30, 2003. Because these are musical events, we are also interested in a site that is acoustically appropriate for such an event. We do know that the facilities that now exist at McMath Secondary are very suitable in this regard.

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Web Site: <http://www.wngga.org>

I appreciate the assistance that you have provided to me regarding the rental of a suitable secondary school gymnasium for this purpose. Following your advice, the President of the Welsh National Gymanfa Ganu Association and the chairperson of the Richmond 2003 committee, Alan Upshall of Kenmore, Washington and I visited McMath Secondary School and met with Mr. Alex Campbell, Principal. We were very impressed with the site and believe that a secondary school gymnasium such as the one at McMath would be a marvelous facility to hold these events. Personally I am also delighted at the prospect of featuring a Richmond School District facility to so many people from North American and Wales.

Therefore, we would like to make formal arrangements to book McMath Secondary School for both Saturday, August 29 and Sunday, August 30, 2003. Mr. Campbell has been very accommodating and we certainly appreciate his assistance. However, one concern that we have is transportation of participants from the hotel site to the school. Therefore, we would request assurance that if Richmond Secondary School is complete by this time in 2003, both the concert and the Gymanfa Ganu sessions could be held at Richmond Secondary. Failing that, if McNeill is completed, this too would be preferable to McMath given the distance factor and assuming that the gymnasium site has the same acoustical standards and size as McMath.

I hope that this letter summarizes our conversations to date. As this is an event of a significant size and international significance and in this way may be different from previous rentals, we think it is important to provide the district with a personal opportunity to meet with the officers of the WNGGA and to pose questions as you see fit. Therefore, in the not too distant future Alan and I would be most appreciative if we can meet with you regarding this event.

Thank you once again for all your assistance in this regard and we look forward to working toward a very successful North American Festival of Wales in Richmond in 2003.

Sincerely,



Lynn Owens-Whalen
Vice Chairperson, Richmond 2003
Vice President, WNGGA

cc Mr. Chris Kelly, Superintendent, S.D. 38 (Richmond)
Dr. Alan Upshall, President, WNGGA
Dr. Ellis Jones, Executive Director, WNGGA
Mr. Alex Campbell, Principal, McMath Secondary School
Ms. Darlene Macklam, Principal, Richmond Secondary School

To: _____

Fax #: _____

**RICHMOND SCHOOL BOARD DISTRICT #38
RENTAL APPLICATION**

Application Date: 26 OCTOBER 2001

NAME OF RENTER:(organization) WELSH NATIONAL GYMANFA GANU ASSOCIATION

CONTACT PERSON: LYNN OWENS-WHALEN

ADDRESS: 6015 DUNBAR STREET VANCOUVER

POSTAL CODE: V6N 1W8

TELEPHONE (home): 604 266-2545 (work) 604 668 6094 TEACHING PERSONNEL
RICHMOND

SCHOOL REQUESTED: RICHMOND SECONDARY (OR)
MC NEILL SECONDARY (OR)
MC MATH SECONDARY *SEE LETTER ATTACHED

FACILITY REQUESTED: GYMNASIUM (SECONDARY) LARGE FOYER/LOUNGE (SECONDARY) KITCHEN

TIME SCHOOL TO BE OPENED: SATURDAY, AUG 29, 2003 12⁰⁰ NOON | SUNDAY, AUG 30, 2003

START/ENDING TIME: TENTATIVE REHEARSAL 1-4PM CONCERT 7³⁰-10³⁰ | 1³⁰-4³⁰ PM 6³⁰-9³⁰ PM

DAYS REQUIRED: SATURDAY, AUG 29 SUNDAY, AUG 30, 2003 2 DAYS

DATES: _____

NATURE OF EVENT: NORTH AMERICAN FESTIVAL OF WALES, 2003

ADDITIONAL EQUIPMENT REQUIRED: AT PRESENT - UNSURE - WILL BE

.....ABLE TO SPECIFY ONE YEAR IN ADVANCE - AUG 2002.

OFFICE USE ONLY

Rental No.: _____

Custodian required: _____

Rental Charges: _____

Rentals Clerk's Signature _____

Please submit rental application to:

Richmond School Board - Rental Dept.
Attention: Janice Izatt
5200 River Road, Richmond B.C. V7C 1A4
Tel: 668-6036
Fax: 668-6520